Evaluate Your
LEARNING MANAGEMENT SYSTEM

Assess your LMS for each criterion on a scale from 0 to 3.

QUALITY ASSURANCE

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COST

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
STARTUP COSTS	The initial start up cost far exceeds previous LMS and the external features purchased outside of the LMS	The cost of the LMS is partially more than the previous system, but includes all needed features	The cost of the LMS is equivalent to the previous systems when factoring in the outside features	The LMS cost is financially lower than previous systems and/or contains extra features
SUSTAINABLE FUNDING	Unknown additional funding will be needed as updates become available	Periodical updates will be covered within the current contract, however special features will require additional funds.	Updates will require additional funding, however the costs have been agreed to within the initial contract	All updates are included within the initial contract
LICENCE FEE / USER FEE	The initial start up cost far exceeds previous LMS and the external features purchased outside of the LMS	The cost of the LMS is partially more than the previous system, but includes all needed features	The cost of the LMS is equivalent to the previous systems when factoring in the outside features	The LMS cost is financially lower than previous systems and/or contains extra features
TOTAL SCORE				/9

COMPATIBILITY

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
IS THE LMS COMPATIBLE WITH THE TWO STUDENT INFORMATION SYSTEMS PRESENTLY IN USE?	LMS is not compatible with SIS.	LMS is partially compatible with SIS, but with reduced functionality.	LMS is largely compatible with SIS with minor troubleshooting required.	LMS fully supports and is compatible with SIS.
EXTERNAL PLATFORMS/ PLUGINS/MEDIA	LMS is not compatible with any external platforms/plugins or media.	LMS is limited with external platforms/plugins/media from certain companies.	LMS is compatible with a limited number of companies and some open resources external platforms/plugins/media.	LMS is fully compatible with external platforms/plugins/media on the market.
NETWORKING CAPABILITIES	Users are confined to working within the LMS system.	LMS is able to import or export data from outside sources, but not both.	LMS allows various plug-ins and the interface of other sources / media / software tools.	LMS has integrated most used / popular functionalities and plug-in.
DEVICE VERSATILITY	LMS will only function on one device (Mac, PC or mobile).	LMS will function on all major devices (Mac, PC or mobile) but some capabilities are limited.	LMS will function on all major devices (Mac, PC, or mobile) equally.	LMS will work on all devices and as new devices become available updates will become available.
TOTAL SCORE				/12

FUNCTIONALITY

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
USER INTERFACE	The interface elements are confusing and unappealing. It is difficult to navigate even after being trained.	The interface is somewhat complex and some essential training is required to learn how to navigate.	The interface elements can be easily identified and it requires minimal training to learn how to display content.	The user interface is simple and clear. It is intuitive to use and it requires little to no training to access all the functions.
EASE OF USE (FACULTY)	Instructors perceive the LMS as a difficult system to use. It requires extensive training to build proficiency.	Instructors need more support in learning how to build their course. It requires essential training to build proficiency.	Instructors may need help in building their course. It requires minimal training to build proficiency.	The intuitive design allows instructors to add and review content easily. They can build their course independently. It requires little to no training to build proficiency.
EASE OF USE (STUDENT)	Students perceive the LMS as a difficult system to use. It requires extensive training to build proficiency.	Students need more support in learning how to access their courses. It requires essential training to build proficiency.	Students may need help in getting familiar with the LMS. It requires minimal training to build proficiency.	The intuitive design allows students to access, view and participate easily. Students could have a certain amount of freedom in creating a private or public learning space. It requires little to no training to build proficiency.
CUSTOMIZATION OPTIONS	All members of LMS have no customization options	All customization options are done homogeneously	Each institution within the contract will have the option to customize options for the entire faculty	All faculty members covered by the contract may customize their LMS space
ASSESSMENT CREATION FUNCTIONALITY	All assessment must be created externally from the LMS.	Tools are available for instructors to create quizzes with different question types directly in the LMS.	In addition to creating quizzes within the LMS, tools such as a formula editor can provide more work efficiency.	Users are able to create a variety of assessment tools, including a multitude of quizzes, but also such things as rubrics and other formative and summative assessments.
ACCESSIBILITY FUNCTIONS	LMS offers no assistive technologies to improve accessibility.	LMS offers assistive technologies, but lacks a few to accommodate all needs.	LMS offers some assistive technologies to support and improve accessibility for users with disabilities.	LMS offers features that can be adjusted to accommodate the needs of users. These include screen readers, screen magnifiers, color contrast plug-ins or any other assistive technologies.
LEARNING ANALYTICS	LMS has no built-in reporting and analytic functions.	LMS can gather and report basic data within the institute.	LMS can generate analytic reports and dashboards using customizable templates within the institute.	LMS has functions that allow users to create analytic reports and dashboards using customizable templates. These visualizations can provide in-depth insights on learning activities and outcomes across institutes.
TOTAL SCORE				/21

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LEARNING AFFORDANCES

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
MEDIA AND INTERACTIVE CONTENT CAPABILITIES	LMS has no media or interactive content capabilities.	LMS allows for creation and embedding of basic images, video, and audio.	LMS allows for creation and embedding of interactive multimedia and is compatible with a variety of video-sharing platforms.	LMS allows for all the prior capabilities, as well as the ability for students to upload interactive multimedia.
INSTRUCTIONAL/LEARNING STRATEGIES (A SAMR MODEL PERSPECTIVE)	LMS functionality does not support additional instructional and learning strategies beyond basic substitution of existing practices and content.	LMS functionality supports the augmentation of existing instructional and learning strategies by providing functional improvement.	LMS functionality supports the modification of existing instructional and learning strategies by enabling task redesign.	LMS functionality supports the redefinition of existing instructional and learning strategies by enabling new tasks.
LEARNING OUTCOMES	Evidence suggests that LMS functionality is not compatible with program learning outcomes.	Evidence suggests that LMS functionality is compatible with most learning outcomes of business-related programs, with some flexibility to account for institutional differences.	Evidence suggests that LMS functionality is compatible with all learning outcomes of business-related programs, with enough flexibility to account for institution differences.	Evidence suggests that LMS may improve upon all learning outcomes of business-related programs, with enough flexibility to account for institution differences and the potential adoption of additional faculties in the future.
TOTAL SCORE				/9

COLLABORATION

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
COMMUNICATION: USERS MAY COMMUNICATE VIA TEXT, AUDIO AND VIDEO	Communication is limited to either text, audio or video, but not all three.	Communication can be done in text, audio and/or video and with groups of up to 4.	Communication can be done in text, audio and/or video and with groups of up to 10.	Communication can be done in text, audio and/or video and with groups of up to 25.
PROJECT CAPABILITIES	Users must work as a class.	Users may work in groups of no more than four.	Users may work and collaborate in groups up to eight members.	Users may work and collaborate in groups of up to 50.
TOTAL SCORE				/6

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TECHNICAL SUPPORT & REQUIREMENTS

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
EXTERNAL SUPPORT SERVICES	No outside support is offered.	Support is limited to either faculty or learners.	Support is offered to all users (faculty and learners) in one or two formats.	Support is offered to all users (faculty and learners) in multiple formats (chat, email and voice).
NETWORK REQUIREMENTS	LMS requires a high speed network to operate properly.	LMS will function properly with decent network connection (including gradebooks, video conferencing and messaging).	LMS will function properly with decent network connection and will automatically adjust to the best quality available (including gradebooks, video conferencing and messaging).	All functions will work properly even with poor network connection (including gradebooks, video conferencing and messaging).
SUSTAINABILITY	The LMS is no longer regularly updated by the developer.	The LMS is regularly updated by the developer.	The LMS is regularly updated and the developer has outlined plans to stay relevant with future advances in learning technologies.	The LMS is regularly updated and the developer has outlined detailed plans to stay relevant with future advances in learning technologies.
TOTAL SCORE				/9

SECURITY

	Does Not Meet Requirements Score = 0	Partially Meets Requirements Score = 1	Requirements Met Score = 2	Exceeds Requirement Score = 3
PRIVACY & DATA SECURITY COMPLIANCE WITH THE GENERAL DATA PROTECTION REGULATION (GDPR).	Data is stored internationally and is not compliant with GDPR.	Data is stored internationally and includes a contractual agreement with the cloud service provider to ensure data security.	Data is stored domestically and encrypted. The LMS is actively working to become fully compliant with the GDPR.	Data is stored domestically and encrypted. The LMS is fully compliant with the GDPR.
SECURITY PERSONALIZATION	Privacy and security settings are not customizable within LMS.	Privacy and security settings have limited customizability within LMS.	Privacy and security settings are largely customizable within LMS, with minimal areas of concern.	Privacy and security settings are fully customizable within LMS to each institution's regulations.
TOTAL SCORE				/6
TOTAL SCORE				/72

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